



HELPING **YOU**  
*deliver on the promise of*

 **CLASS**<sup>®</sup>

**Teachstone**<sup>®</sup> 

 **FIRST5**  
CALIFORNIA<sup>™</sup>

*Teachstone<sup>®</sup> Resources  
for Effective Teacher-Child  
Interactions*

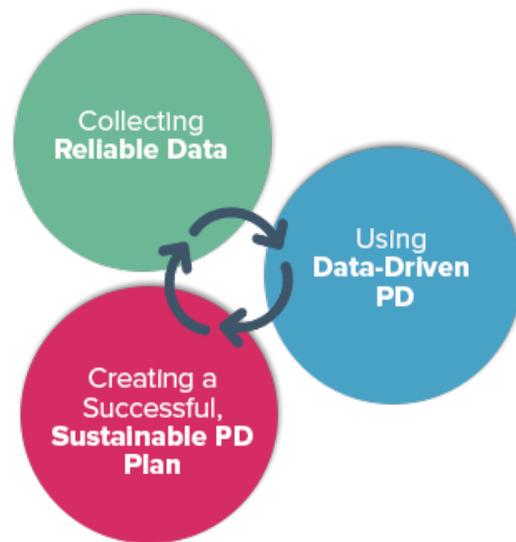
# Introduction

Dear Reader:

First 5 California (F5CA) and Teachstone developed this resource document to support First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) Consortia and Regional Coordination and Training and Technical Assistance Hubs (Hubs) identify the most appropriate training and resources to improve local capacity, build regional efficiencies, and create a sustainable network of supports for effective adult-child interactions.

This resource has three sections that correspond with the three stages of development of a comprehensive professional development plan. The three stages—denoted on each page by a matching circle in the upper right corner—can help assess needs:

- The purpose of **collecting reliable data** is to understand individual, classroom, site, and program quality as a baseline measure and to gauge progress over time. Data also is important to meet observation requirements for site rating. Training and resources in this section will help you ensure your observers are reliable.
- **Using data-driven PD** means taking the observation data and determining coaching and training needs to support continuous quality improvement. Resources in this section are designed to help maximize coaches' and administrators' ability to use data to make professional development decisions.
- Creating a **sustainable PD plan** includes ensuring the county and region have sufficient trainers, coaches are appropriately trained, and there is a system-wide plan for continuous quality improvement. This is also where consortia and regions should consider how to maximize existing capacity and develop new capacity where there are gaps. Training and resources in this section are designed to increase numbers and qualifications of coaches and trainers who can, in turn, ensure all early childhood program staff and consortia and regional leaders understand the importance of effective adult-child interactions and apply what they have learned in their work with children.



If you have questions about the resources in this document or how they can be implemented most cost effectively to reach your consortium or regional goals, please contact Melissa Kelley-Knutsen, Teachstone Regional Director at [melissa.knutsen@teachstone.com](mailto:melissa.knutsen@teachstone.com) or your First 5 IMPACT Regional Liaison.

Best,

First 5 IMPACT Team  
*"Improve and Maximize Programs  
so All Children Thrive"*

*Teachstone Resources for Effective  
Teacher-Child Interactions*

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Reliable Data

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# Affiliate Trainer Certification

## *Train-the-Trainer Program*

Infant

Toddler

Pre-K

Collecting  
Reliable Data

### **Description**

This three-day\* training allows participants to become Certified Affiliate CLASS® Trainers. During this training participants deepen their CLASS content knowledge and become certified to provide the live Introduction to the CLASS Tool and the CLASS Observation Training to participants in their organization or regional hub partner organizations (see Figure 1).

\*Infant program is a two-day training.

### **Build Capacity and Sustainability**

Introduction to the CLASS Tool and CLASS Observation Trainings may be delivered each year by your cohort of affiliate trainers for as long as they maintain their annual CLASS certification. Affiliate trainers ease the challenges of providing new teachers, observers, and staff members with CLASS professional development by scheduling and delivering trainings as needed.

By having the appropriate number of affiliate trainers on staff, you will create an internal cohort of CLASS experts capable of not only deepening and broadening regional CLASS knowledge, but also developing and supporting internal regional observers.

Creation of and support for reliable observers is critical for accurate data collection, which will inform professional development decisions and allocations. Regional affiliate trainers also may provide CLASS training in support of QRIS goals within their local/regional Hub region. Affiliate trainers ensure that CLASS observation and introduction trainings are delivered easily, efficiently, and with fidelity.

### **Target Audience**

Trainers, coaches, and administrators

### **Certification**

Upon successful completion of certification training, including signing the Affiliate Trainer Memorandum of Understanding, each participant becomes eligible to conduct CLASS training.

### **Trainee Prerequisites**

Participants must:

- Be experienced and comfortable training adult learners.
- Have received or renewed CLASS Observer Certification within the 10 months prior to attending training.\* Observers whose CLASS certification is scheduled to expire in two months or less may not attend this training.

Also it is recommended that participants have completed at least 10 CLASS observations.

\*Infant training participants must also be Affiliate Trainer CLASS certified on another age level prior to attending Infant Train-the-Trainer.

## Initial Costs

- For Toddler and Pre-K programs: \$9,000 base fee plus \$2,000 per participant
- For Infant program: \$10,000 base fee plus \$1,500 per participant (up to 12)

Included in cost:

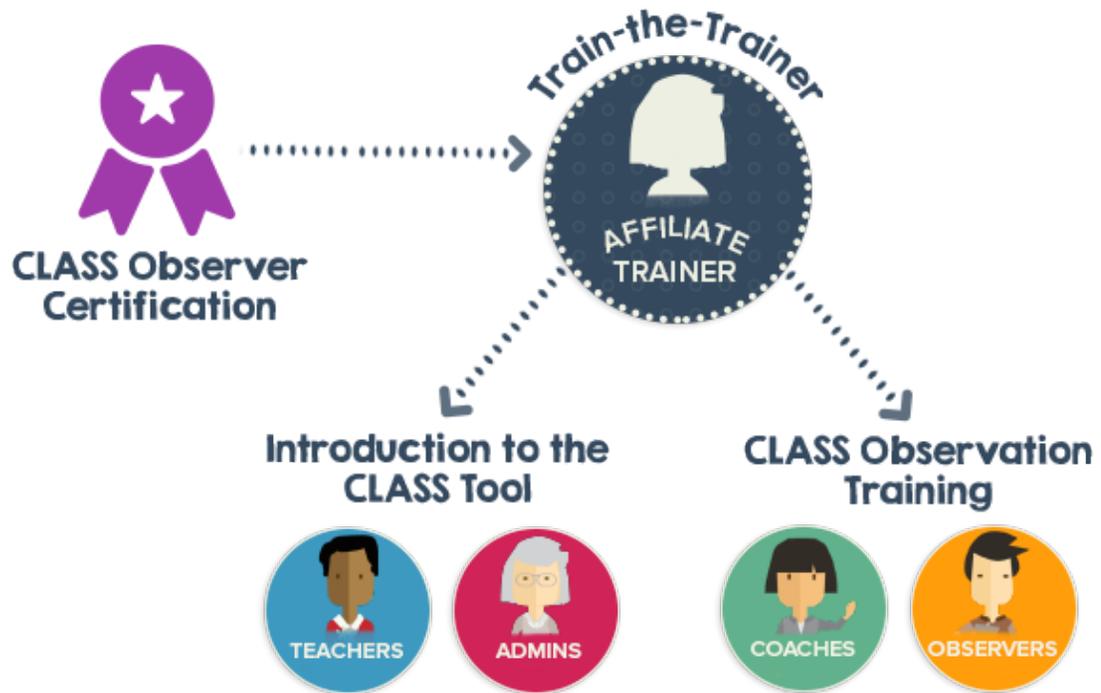
- One-year CLASS Video Library subscription
- Access to the Affiliate CLASS Trainer Panel for scheduling trainings and ordering materials
- Trainer DVD
- Train-the-Trainer reference materials
- Subscriptions to Teachstone Affiliate Trainer e-mails and blog

## Other Considerations and Ongoing Costs

- Maximum group size\* is 12 participants
- Teachstone requires a minimum of eight weeks to schedule on-site trainings
- Training packages (per participant):
  - \$175 for CLASS Observation Training
  - \$75 for Introduction to the CLASS Tool training
- Annual certification renewal: \$275

\*For Infant training, maximum group size is 10 participants.

Figure 1



# CLASS Observation Training

*Affiliate Trainer or First 5 California  
Affiliate-Trainer Led*

Infant

Toddler

Pre-K

Collecting  
Reliable Data

## Description

During this two-day, on-site CLASS Observation Training, participants will build an in-depth understanding of the CLASS system and learn to accurately observe and code classrooms using the CLASS observation tool. Explicit instruction and guided practice using authentic classroom videos help attendees prepare to take and pass the CLASS Reliability Test, which follows the training. Those who pass the reliability testing are certified to use the CLASS measure in classroom observations.

Your individual region or county may choose to have local, regional, or First 5 California affiliate trainers deliver CLASS observation trainings on any of the three age levels (Infant, Toddler, or Pre-K).

## Build Capacity and Sustainability

Having built a team of reliable observers, you will have continued access to quality, actionable CLASS data to inform professional development decisions. Creation of and support for reliable observers is critical for accurate data collection, which will inform professional development decisions and allocations.

Training coaches to become reliable on the CLASS tool is an efficient way to ensure their CLASS knowledge, while giving them the skill set to conduct informal observations and provide interaction-based feedback to their teachers.

CLASS observer certification satisfies the prerequisite for many later professional development opportunities for trainers and coaches who work in other ways to promote strong teacher-child interactions.

## Target Audience

Observers, coaches, administrators, and individuals interested in becoming CLASS Affiliate Trainers

## Certifications

Upon successfully completing the two-day training and passing the online reliability test, each participant becomes a Certified CLASS Observer. Observers must be recertified annually to maintain their CLASS certification.

Participants receive 1.4 CEUs for completing the Pre-K CLASS Observation Training.

## Trainee Prerequisites

None

**Initial Costs**

\$175 per participant package, which includes:

- *CLASS Manual*
- *CLASS Score Sheets*
- *CLASS Master Code Justifications*
- *CLASS Observation Training Participant Guide*
- Two-month Video Library access
- Online reliability testing access

**Other Considerations  
and Ongoing Costs**

- Annual CLASS observation reliability: \$100
- CLASS Observation Trainings can support up to 17 attendees

# myTeachstone™

## Subscription

Infant

Toddler

Pre-K

Using  
Data-Driven  
PD

### Description

myTeachstone is an online 12-month subscription service built on an intuitive, easy-to-use interface. myTeachstone simplifies CLASS implementation using an all-in-one system that combines CLASS observation data, professional development (PD), and a robust PD library. One subscription includes materials for Infant, Toddler, and Pre-K age levels.

In addition to the online system, myTeachstone subscriptions include access to an observation app that can be used on iPads for electronically capturing CLASS observations. Data gathered using the app is automatically synced to the system for use by coaches and administrators who support teachers.

### Build Capacity and Sustainability

myTeachstone provides site, county, and regional administrators with the capability to gather, assess, and export CLASS observation data, observer certifications, and coaches' and educators' professional development completion information. myTeachstone offers customized reporting to support your region's unique needs.

With ease and efficiency, administrators and coaches can view CLASS observation data, professional development engagement, and CLASS observation schedules; administrators can also monitor observer capacity. Feedback can be provided promptly, ensuring continued personalized development and motivation.

myTeachstone fosters the relationship between a teacher and a coach, encouraging engagement and continued momentum for sustained professional development, which is crucial to success in improving adult-child interactions. Coaches also are provided with resources to support their own coaching practice and knowledge base.

Flexible formatting and system notifications make this the perfect tool for busy educators. Annual subscriptions are easy to renew. myTeachstone's menu of professional development resources continues to grow to support ongoing engagement and support for all users.

### Target Audience

Access points and resources specifically for:

- Coaches
- Observers
- Administrators
- Early childhood educators

**Certifications**

N/A

**Participant Prerequisites**

- Subscriptions should be purchased for all early educators at a site.
- Teachstone requires four weeks to enroll prospective myTeachstone users. The client must provide valid email addresses to Teachstone for account creation for each user.

**Initial Costs**

- \$100 per early childhood educator; minimum of 55 subscriptions.
- Coaches, observers, and administrators receive subscriptions at no cost for 12 months.

**Other Considerations and Ongoing Costs**

- \$95 per subscription renewal; minimum 50 renewals.
- Teachstone recommends all coaches complete the Coaching with myTeachstone training (see p. 10) to maximize their knowledge and use of the available resources.

# Introduction to the CLASS Tool™

## Training

Infant

Toddler

Pre-K

Creating a  
Successful,  
Sustainable PD  
Plan

<b>Description</b>	Introduction to the CLASS Tool helps participants learn about effective teacher-child interactions, as defined by the CLASS tool, and the ways these interactions help children learn. An overview of the CLASS instrument, domains, and dimensions is provided. Training will include video examples for each dimension as well as activities to engage participants. Introduction trainings can be modified to be two to eight hours long, to deliver the depth of knowledge you are seeking for your particular audience.
<b>Build Capacity</b>	<p>An investment in CLASS introduction training lays the foundation for further CLASS programs. It provides necessary background information and generates excitement around the concepts and power of positive, strong teacher-child interactions.</p> <p>Your region or county may choose to have local, regional, or First 5 California affiliate trainers deliver CLASS Introduction trainings on any of the three age levels (Infant, Toddler, or Pre-K).</p> <p>This program builds widespread readiness and buy-in by introducing teachers and other staff to the importance of teacher-child interactions. CLASS introductions help teachers get ready for change by ensuring that they understand how more effective interactions lead to real improvements in children’s experiences and outcomes, what those effective interactions look like, and that they are capable of improving their own interactions with children.</p>
<b>Target Audience</b>	Administrators and teachers (i.e., those interested in learning about CLASS, but not seeking CLASS observer certification)
<b>Certifications</b>	Certificate of completion
<b>Trainee Prerequisites</b>	None
<b>Initial Costs</b>	\$75 per participant package, which includes a <i>CLASS Dimensions Guide</i> , <i>Introduction to the CLASS Tool Participant Guide</i> , and 2-month CLASS Video Library access for each participant
<b>Other Considerations and Ongoing Costs</b>	CLASS introduction trainings can support 50 attendees.

# Coaching with myTeachstone™

## Training

Infant Toddler Pre-K

Creating a  
Successful,  
Sustainable PD  
Plan

### Description

During this two-day training, coaches receive support on how to make the most of myTeachstone to drive CLASS impact. A Teachstone coaching expert provides training and consultation on strengths-based coaching that builds relationships and drives teacher learning through use of the system.

This training is a supplement to the logistical set-up and support included with myTeachstone, providing a deeper dive into effective coaching and professional development practices through the use of online tools and resources provided by the system.

### Build Capacity and Sustainability

Coaching is a complicated job, and myTeachstone provides tools designed to ease coaches' biggest challenges: maintaining frequent contact with teachers, accessing and using CLASS data to support teachers, and going beyond "one size fits all" support to individualize PD. This training addresses these problems head on, with applicable tips and hands-on practice throughout to get coaches enthusiastic about using myTeachstone.

This training supports a deeper understanding of the facilitation of myTeachstone as a system to support coaching best practices. In turn, it fosters sustainability by encouraging engagement with, and consistency of, professional development.

For instance, coaches will gain experience:

- Gathering teacher data through myTeachstone
- Using data to individualize professional development for teachers and recommend resources through myTeachstone
- Forming teacher groups in myTeachstone
- Facilitating online discussions for teacher groups in myTeachstone
- Recording informal observations in myTeachstone

### Target Audience

Coaches and administrators

### Certifications

Certificate of completion

### Trainer Prerequisites

Although this training includes information on the CLASS tool, it is not intended to be a substitute for observation training or CLASS introductions. We recommend all participants complete pre-K observer training and certification prior to Coaching with myTeachstone.

**Initial Costs**

\$8,500 for up to 15 participants, plus \$350 per additional participant over 15 up to 30

**Other Considerations and Ongoing Costs**

- Teachstone requires a minimum of eight weeks to schedule on-site trainings.
- We strongly recommend Coaching with myTeachstone be conducted only after logistical trainings are complete. This will ensure coaches are able to log in to their own accounts and view their teachers, thus allowing hands-on practice in the system.
- Scheduling training before the initial round of teacher observations has occurred is recommended, so that coaches have an understanding of how to use the information once it is in the system.
- For the best possible training experience, we recommend an Internet connection speed of 20 Mbps or higher.
- Each participant should bring a laptop to the training to fully participate in hands-on practice. In the event that not every participant has a laptop to bring, the trainer will facilitate group work.

# Making the Most of Classroom Interactions (MMCI)

## *Instructor Certification*

Pre-K

Creating a Successful, Sustainable PD Plan

### Description

This three-day MMCI instructor/trainer certification training prepares participants to support early childhood educators in improving their interactions. By delivering MMCI to educators, instructors help them learn to identify and describe effective interactions in classrooms and care settings, and discuss ways to interact intentionally to increase children's learning. The training prepares the participant to facilitate MMCI, a series of 10 two-hour, in-person sessions to groups of up to 20 early childhood educators within their organization or regional hub partner organizations.

### Build Capacity and Sustainability

Pre-K CLASS certified coaches and Pre-K CLASS certified trainers are an ideal audience for this training.

By having a cadre of MMCI trainers, you continue to build the CLASS expert cohort that will provide trainings and a knowledge base throughout your region. Teachstone specialists provide ongoing support to MMCI instructors throughout the program year to ensure the continued development and deepening of CLASS knowledge.

### Target Audience

Pre-K CLASS certified coaches, trainers, and faculty

### Certifications

Participants will receive provisional certification until full instructor certification is granted. Instructors will receive full certification upon successful completion of MMCI facilitation with two cohorts and participation in ongoing support from Teachstone, including:

- Individualized review and feedback on three videos and two sessions of one-on-one conferencing
- Two group calls with a group of instructors and a debriefing call

Certification is valid for 12 months.

### Trainee Prerequisites

Participants must:

- Have received or renewed CLASS Observer Certification within the 10 months prior to attending training.
- Be experienced and comfortable training adult learners.
- Have at least six months of experience conducting Pre-K CLASS observations, or possess current Pre-K CLASS affiliate trainer certification.

**Initial Costs**

\$8,000, plus \$2,500 per instructor (maximum 10 participants).

Includes:

- Professional development support during MMCI credentialing
- An *MMCI Instructor Guide* with accompanying MMCI Instructor DVD, camera instructions, and practice sheet
- A copy of participant materials for reference

**Other Budget Considerations**

- MMCI Participant Packages: \$135 per teacher/educator, which includes:
  - One-year subscription to myTeachstone
  - *MMCI Participant Guide*
  - *Pre-K CLASS Dimension Guide*
- Teachstone requires a minimum of eight weeks to schedule on-site trainings
- MMCI Instructor annual certification renewal: \$250

# CLASS Feedback Strategies

## Training

Pre-K

Creating a  
Successful,  
Sustainable PD  
Plan

<b>Description</b>	CLASS Feedback Strategies is a one-day training that teaches participants how to translate observational data into meaningful teacher feedback that impacts practice. Participants learn what to share with teachers about their CLASS observations and how to share it across diverse groups of teachers with different levels of CLASS knowledge.
<b>Build Capacity</b>	<p>By providing this training for observers, coaches, and administrators, you are increasing the level of CLASS knowledge, both generally and in direct relation to individual data collected. These trainings are rooted in practical strategies that can be applied right away, thus making direct application possible.</p> <p>Participants will be provided a set of strategies that not only takes them deeper into CLASS content, but also, more powerfully, allows them to continually tailor their feedback to teachers using quality data. This training improves participants' skill sets in providing feedback to teachers, an essential component of the continuous quality improvement cycle of observation, feedback, and professional development. Participants learn to diagnose readiness for change, share observation feedback, develop open-ended conference questions, plan feedback sessions, and build action plans. Feedback discussions become more powerful and effective when feedback data is matched to teacher readiness levels. Learning to share meaningful feedback across diverse groups of teachers increases the effectiveness of these discussions and their ability to support teacher improvement.</p>
<b>Target Audience</b>	Coaches and administrators
<b>Certifications</b>	Certificate of attendance
<b>Trainee Prerequisites</b>	None
<b>Initial Costs</b>	\$6,000 for up to 12 participants, plus \$350 for each participant up to 35. Includes: <ul style="list-style-type: none"><li>• Participant guide and <i>CLASS Dimensions Guide</i></li></ul>
<b>Other Considerations and Ongoing Costs</b>	<ul style="list-style-type: none"><li>• Teachstone requires a minimum of eight weeks to schedule on-site trainings.</li><li>• We strongly encourage regions to maximize the training group size for fiscal efficiency, including partnering with other regions as needed to fill trainings.</li></ul>

# Instructional Support Strategies

## Training

Pre-K

Creating a  
Successful,  
Sustainable PD  
Plan

<b>Description</b>	Instructional Support Strategies is a one-day training aimed at allowing coaches and administrators to deepen their understanding of the Instructional Support domain while gaining concrete strategies for helping teachers improve their Instructional Support interactions.
<b>Build Capacity</b>	<p>By providing this training for coaches and administrators, you are deepening their knowledge of CLASS Instructional Support domain and providing them with strategies for improvement.</p> <p>A key benefit of these trainings is that they are rooted in practical takeaway strategies that can be applied immediately and directly. Coaches and administrators will be provided with a set of strategies that not only takes them deeper into the Instructional Support domain, but will also receive copy-ready forms to support conferencing, lesson planning, and prompting teachers.</p>
<b>Target Audience</b>	Coaches and administrators
<b>Certifications</b>	Certificate of attendance
<b>Trainee Prerequisites</b>	Prior CLASS knowledge recommended
<b>Initial Costs</b>	<p>\$6,000 for up to 12 participants, plus \$350 for each additional participant up to 35.</p> <p>Includes:</p> <ul style="list-style-type: none"><li>• All training materials needed during training. Includes<ul style="list-style-type: none"><li>▫ A list of strategies and activities for use with teachers</li><li>▫ Templates focused on supporting professional development planning, teacher conferences, and lesson planning</li></ul></li><li>• <i>Pre-K CLASS Instructional Support Strategies Participant Guide</i></li><li>• <i>Pre-K/K-3 CLASS Video Library Companion</i></li><li>• 2-month Video Library subscription</li></ul>
<b>Other Considerations and Ongoing Costs</b>	<ul style="list-style-type: none"><li>• Teachstone requires a minimum of eight weeks to schedule on-site trainings.</li></ul>

# Teachstone Resources

## At-A-Glance

Resource	Summary	Group Size	Cost
CLASS® Affiliate Trainer Certification (Train-the-Trainer program)  <i>Infant, Toddler, and Pre-K</i>	Three-day training* for Observers, coaches, and administrators who have received or renewed CLASS Observer Certification within 10 months prior to attending training (* <i>Infant program is a two-day training</i> )	Maximum group size* is 12 participants (* <i>Infant training has a maximum group size of 10</i> )	For <b>Toddler and Pre-K</b> programs: \$9,000 base fee plus \$2,000 per participant  For <b>Infant</b> program: \$10,000 base fee plus \$1,500 per participant  Ongoing costs for all age levels: <ul style="list-style-type: none"> <li>• \$275 annual affiliate trainer recertification</li> <li>• Training packages (per participant):               <ul style="list-style-type: none"> <li>▫ \$175 for CLASS Observation Training</li> <li>▫ \$75 for Introduction to the CLASS Tool training</li> </ul> </li> </ul>
CLASS Observation Training  <i>Infant, Toddler, and Pre-K</i>	Two-day training for observers, coaches, administrators, and individuals interested in becoming CLASS affiliate trainers	Can support 17 attendees	\$175 per participant package  Ongoing cost: \$100 for annual CLASS observer recertification
myTeachstone™ Subscription  <i>Infant, Toddler, and Pre-K</i>	One -year online subscription with access points and resources specifically for: <ul style="list-style-type: none"> <li>• Coaches</li> <li>• Observers</li> <li>• Administrators</li> <li>• Early childhood educators</li> </ul>	Minimum of 55 early childhood educators subscriptions per contract	\$100 per early childhood educator subscription <ul style="list-style-type: none"> <li>• Coaches, observers, and administrators receive subscriptions at no cost</li> <li>• Yearly renewal: \$95 per subscription</li> </ul>
Introduction to the CLASS Tool™ Training  <i>Infant, Toddler, and Pre-K</i>	Two-, four-, or six-hour training for administrators and teachers (i.e., those interested in learning about CLASS, but not seeking CLASS observer certification)	Can support 50 attendees	\$75 per participant package

Resource	Summary	Group Size	Cost
Coaching with myTeachstone™	Two-day training for coaches, observers, and administrators	Can support 30 attendees	\$8,500 for up to 15 participants, plus \$350 per additional participant
Making the Most of Classroom Interactions (MMCI) Instructor Certification  <i>Pre-K</i>	Three-day training for Pre-K CLASS certified coaches, trainers, and faculty	Can support 10 instructors	\$8,000, plus \$2500 per instructor  Ongoing cost: \$135 per participant package (includes myTeachstone subscription)  \$250 annual certification renewal for MMCI
CLASS Feedback Strategies Training	One-day training for coaches and administrators	Can support 35 Attendees	\$6,000 per training for up to 12 participants, plus \$350 for each additional participant up to 35
Instructional Support Strategies Training	One-day training for coaches and administrators	Can support 35 Attendees	\$6,000 per training for up to 12 participants, plus \$350 for each additional participant up to 35